

Mayor Kilpatrick called the Agenda Meeting to order at 9:28 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, November 28, 2022 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Maher (via electronic communications), Novak, Onuoha(via electronic communications), Roberts

Absent: Councilwoman Dwumfour

Others Present: Victoria Kilpatrick, Mayor (arrived at 9:50pm)  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Michael DuPont, Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS: NONE**

- **NEW BUSINESS:**

**COMMUNICATIONS & COMMITTEE REPORTS**

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received and Filed:

- 1) Municipal Clerk's monthly report for the month of October, 2022.
- 2) CFO's Investment Activity report for the month of October, 2022.
- 3) Office on Aging Supervisor's report for the month of October, 2022.

- Secoded by Councilwoman Roberts.

B) Committee Reports:

- 1) Progress.

➤ **PLANNING & ZONING – Councilman Onuoha**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report for the month of October, 2022.
- 2) Fire Prevention report for the month of October, 2022.
- 3) Zoning & Code Enforcement report for the month of October, 2022.

- Secoded by Councilwoman Novak.

B) Committee Reports:

- 1) Progress.

➤ **PUBLIC SAFETY – Councilman Onuoha**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of October, 2022.
- 2) Board of Health Registrar and County reports for the month of October, 2022.
- 3) Police Department report for the month of October, 2022.

- Seconded by Councilwoman Roberts.

B) Notice of Retirement received from Joseph Monaco as Lieutenant, effective November 19, 2023.

- Seconded by Councilwoman Roberts.

C) Committee Reports:

- 1) Commented on the awareness by the Police Dept.

➤ **PUBLIC WORKS – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of October, 2022.
- 2) Shade Tree Commission minutes from October 20, 2022.

- Seconded by Councilwoman Roberts.

B) Notice of Retirement received from Kenneth Piscitelli from Garage Services Supervisor, effective January 1, 2023.

- Seconded by Councilwoman Roberts.

C) Committee Reports:

- 1) Commented on the passing of Stella Misiewicz.
- 2) Shade Tree commission would like the poetry contest winners come to the December 12<sup>th</sup> meeting.

Mayor called for a moment of silence for Stella Misiewicz.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of October, 2022.
- 2) Environmental Commission minutes from October 4, 2022.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) January 1<sup>st</sup> at 12 noon swearing in ceremony.
- 2) Commented on various things on her committee.
- 3) SERA meeting updates.

➤ **RECREATION – Council President Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of October, 2022.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) Reported on Recreation events.

➤ **MAYOR – Victoria Kilpatrick**

➤ **BUSINESS ADMINISTRATOR – Denise Biancamano**

**- Admin. & Finance**

- 1) Authorization to reappoint Jessica Morelos as Municipal Clerk, effective January 1, 2023.

-Resolution.

- 2) Authorization to cancel an Unclaimed Old Tax Overpayment.

-Resolution.

**- Planning & Zoning**

**- Public Safety**

- 1) Authorization to continue participation in the Federal 1033 Program to enable the Sayreville Police Department to request and acquire excess Department of Defense Equipment.

-Resolution.

- 2) Authorization to submit a strategic plan for the Sayreville Municipal Alliance Fiscal Year 2024 and acknowledging the terms and conditions for administering the grant.

-Resolution.

- 3) Authorization for Sayreville Municipal Alliance to submit a grant application for DMHAS Grant funding for one year in the amount of \$5,000.00.

-Resolution.

- 4) Authorization to award a contract to Lexis Nexis for the Desk Officer Reporting System (online police reporting tool for citizens to initiate non-emergency police reports) in the amount of \$26,040.00.

-Resolution.

- 5) Authorization to award a non-fair and open contract to Albitron for the construction of a Firearm Simulation Training room in the amount of \$28,815.00, to be paid for using forfeited/seizure funds.

-Resolution.

**- Public Works**

- 1) Authorization to promote Michael Bailey to Supervisor of Garage Services in Public Works, effective January 1, 2023.

-Approved.

**- Recreation**

**- Water & Sewer**

- 1) Memorializing emergency PO issued to EMR Power Systems LLC through NJ State Contract 20-GNSV2-01162 for emergency generator repair in the amount of \$37,583.00.

-Resolution.

➤ **C.F.O. - Denise Biancamano**

- 1) Budget Transfer Resolution.

-Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell - None**

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

➤ **EXECUTIVE SESSION - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those commenting were:

- Demetra Wagner, 7 Roma Street

Ms. Wagner commented on abiding by the five minute rule to allow for more public input.

No further comments.

**Councilwoman Roberts made a motion to close the Public Portion. Seconded by Councilman Conti.**

Roll Call: Voice Vote, all Ayes.

Councilwoman Novak stated that she wanted to ask a legal question to the Borough Attorney about a SERA appointment.

Mayor Kilpatrick responded that she hasn't seen a legal opinion from the Borough Attorney on that and have been holding her appointment until she received a recommendation.

Mayor Kilpatrick questioned the legality of the appointment of Kevin Dalina.

Borough Attorney DuPont stated he's waiting for counsel to get back to him with an opinion. He stated there is one vacancy.

Councilwoman Novak stated that the 30 days is long over.

Mayor Kilpatrick stated she waited to make her appointment until she received a legal opinion.

Mayor Kilpatrick appointed Phyllis Batko appointed to SERA.

Councilman Onuoha made a motion to accept the Mayor's appointment. There was no second. Motion died.

Councilwoman Novak made a motion to appoint Bernie Bailey to SERA. Motion seconded by Councilman Conti.

Roll Call: Ayes: Novak, Conti, Maher, Roberts.

Nays: Onuoha

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilman Conti.**

Roll Call: Voice Vote, all Ayes.

Time: 9:55 P.M.

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Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_